Cheddleton Parish Council

### Clerk: Ms. L.J. Eyre Telephone: 01538 385223

34 The Walks, Leek, Staffs, ST13 8BY. Email: louise.eyre.cheddletonpc@sky.com

19th. November 2019.

Dear Councillor/Member,

The next meeting of the Community/Craft Centre Management committee will be held in the Craft Centre Meeting Room, Cheddleton on Tuesday, 26th. November 2019 starting at 7.30pm.

Yours sincerely,

Ms. L. J. Eyre

Parish Clerk.

**AGENDA**

1. Apologies.
2. Minutes of the meeting of the 30th. July 2019.
3. Matters arising therefrom.
4. Correspondence:-
5. Jonathan Cornes Associates building surveys of Parish Assets including properties and listed buildings.
6. Fire Safety Risk Assessment – Community Centre.
7. Quote for Broadband – Community Centre.
8. Creche Room – Community Centre.
9. Sink in the mobile at the Community Centre.
10. Any Urgent Works/Matters to Raise – Community Centre.
11. Estate Agent sign erected – Craft Centre.
12. Quote for Basic Broadband – Craft Centre.
13. Any Urgent Works/Matters to Raise – Craft Centre.
14. Forward Agenda.
15. Confidential Item – Financial Requirements.